



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Member, District 1

Linda Jaramillo, Vice Chair, District 3

Stephanie Y. Reynolds, County Manager

The meeting will be available in person and via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

**ADMINISTRATIVE MEETING
AGENDA**

WEDNESDAY, July 22, 2026 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 5. DEPARTMENT UPDATES:**
 - a. ANIMAL CONTROL:** Department Update on the completion of work related to state appropriation 5-J3189 secured by the County Commission and our Roadhouse representatives for substantial repairs to the Torrance County Animal Shelter.
 - b. EMERGENCY MANAGEMENT:** Department Update: National Night Out to be held on August 11, 2026, from 5:00pm to 8:00pm at the Torrance County Fair Grounds.

6. APPROVAL OF MINUTES

- a. **COMMISSION:** Request approval of July 8, 2026, Regular Meeting Minutes of the Board of County Commissioners.

7. CONSENT AGENDA

- a. **FINANCE:** Request approval of Payables with a date range of July 1, 2026, through July 15, 2026.

8. APPROVALS/ACTION ITEM

- a. **ANIMAL CONTROL:** Request approval of Veterinary Services Agreement with Western Trails Animal Hospital for veterinary care for animals.
- b. **ANIMAL CONTROL:** Request approval of Professional Services Contract with Dr. Krystle Hutsel for inspections of the shelter.
- c. **ANIMAL CONTROL:** Request approval of Professional Services Contract with Kathleen West, RPh for inspections of controlled substances.
- d. **EMERGENCY MANAGEMENT:** Request ratification of 2026 State homeland Security Grant Program application.
- e. **MANAGER:** Request approval to pay 7/14/2026 purchase with P-Card in the amount \$136.57 for a purchase made prior to entering a purchase order into Tyler.
- f. **MANAGER:** Request for a special meeting for July 30, 2026, at 9:00am.
- g. **MANAGER:** Request approval to be fiscal agent for EMWT.
- h. **PLANNING and ZONING:** Request approval of Special Waste Disposal, Inc. annual renewal of Solid Waste District Permit.
- i. **SHERIFF:** Request approval of grant agreement received from the forest service in the amount of \$5,000.00 for the overtime costs of forest service patrols, 23-LE-11030300-057.

9. ADOPTION OF RESOLUTION

- a. ROADS:** Request discussion and approval of resolution amending the Road policy for the adoption of county-maintained roads.

10. DISCUSSION/PRESENTATION

a. CLERKS REPORT

b. MANAGER REPORT

c. COMMISSIONERS' REPORTS:

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Jaramillo, District 3

11. EXECUTIVE SESSION: -

12. CONSIDERATION OF ACTION(S)

13. Announcement of the next regular Board of County Commissioner's Meeting:

August 12, 2026

14. SIGNING OF OFFICIAL DOCUMENTS

15. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.